



Minutes

Meeting of the Parish Council

Monday 12th September 2022 at 7 pm at Elford Village Hall

Present: Councillors Turley (Chair), Biden, Delderfield, Gilbert, Hilderley, Payne and Wright.

In attendance: Mrs Jones (Clerk), District Cllr Warburton, one member of the public

Open Forum

No issues were raised. A new resident had attended to observe the meeting.

67/22. To receive Apologies for Absence

None.

68/22. To receive Declarations of Interest

None received.

69/22. To approve the Minutes of the Meeting of 11th July 2022

The draft Minutes were approved and signed.

70/22. To receive the Clerk's Report

The benches had been installed; the donor had been thanked and residents had been informed on the Elford News Facebook page and on www.elfordparish.co.uk. The playground inspection had been ordered for September, the report had not yet been received. Alan, the handyman, had also mentioned that the wooden equipment showed signs of rot and so repairs would be needed.

There had been no information from Highways yet on their meeting in August about the drainage in Brickhouse Lane which had previously damaged the road surface. They would be asked for an update.

An alert had been received from the manufacturers on an update required to the defibrillator software. The device at the Village Hall would require attention, when not available others were at the Walled Garden, Elford Lowe, Elford Park and the Cricket pavilion and residents would be informed of this.

71/22. To consider any Planning matters:

- (a) 22/01025/FUH Goshen, retention of side extension; it was agreed that there was no impact on nearby properties and the Parish Council had no objection.
- (b) 22/01283/FUH Elford Mill, single storey rear and side extensions; these were proportionate to the building and the Parish Council had no objections.
- (c) Previous applications approved by the District Council –
21/01525/FUL The Woodlands, variation of conditions; 22/00564/FUL 27 Croft Close, detached dwelling; 21/01526/FUH The Arches, single storey extension and garage conversion; 21/01912/FUH 25 Croft Close, extensions and porch.
- (d) Application refused –22/00652/FUL Elford Lowe, retention of use of vehicle storage area and HGV parking. Cllr Hilderley confirmed that discussions were still taking place with the District Council on this matter.
- (e) Notification of submission of Local Plan 2040: review and monitoring of the Neighbourhood Plan would be required when this was adopted.

Resolved: Approved

72/22. To consider issues relating to the Shrubbery development

Following correspondence and meetings between the Flood Wardens and County Council regarding drainage issues it was agreed to contact Elan Homes to express the concerns of the Parish Council. They would also be asked about their proposals for the ongoing management and maintenance of the site after completion of the development.

Action: Clerk and Chair

An issue had also been raised about an accessible drain at the former Social Club site and would be discussed with the developer.

Action: Cllr Gilbert

73/22. To consider Playground funding applications

Cllr Payne gave an update; Reaching Communities and Severn Trent had rejected the funding applications, Tarmac depended on match funding from another body in addition to a Parish Council contribution. Cllr Payne would make a new application to HS2. Although Elford was slightly outside the area affected there would be disruption to commuters and school transport due to HS2 construction work. Whittington and Streethay had made successful applications to this fund.

Action: Cllr Payne

74/22. To receive an update on CCTV enquiries

Cllr Turley had met an officer from Lichfield District Council who advised on CCTV along with the contractor who installed systems in their area. They had advised on how best to cover the entrances to the village, Burton Road and the Sportsfield. This appeared to be an achievable system. Further details and costs should be available for the next meeting and he would forward information once received.

Action: Cllr Turley

75/22 To consider CIL spending and applications

Cllrs discussed a recent application from Elford Village Hall for grant support for its new heating system. It was agreed to provide £5,000 from the CIL monies for this.

An application for funds for Sportsfield maintenance equipment had been received from the Football Club, this would be match funded on a 3:1 basis by the FA. It would benefit both the Football and Cricket Clubs and the sum of £5,000 was agreed.

The Cricket Club had mentioned funding for a replacement sewer pipe but no formal application made and this would be discussed with them. **Action:** Cllr Biden.

Further sums would be required for CCTV and the Playground in due course and it was agreed to hold back some of the CIL funds to allow the PC some flexibility for funding for new or unforeseen projects. For example, Cllr Delderfield suggested spending on improvements to the signage and appearance of the village entrances.

Resolved: Approved

76/22 To receive an update on Public Footpath 8, The Green

The Right of Way Officer had met the householder and further action was awaited.

Cllr Gilbert informed the meeting that the farmer had opened the access to his Right of Way to his field behind the property.

77/22 To consider 'One Sports Club' proposal

An update had been received from the villager who had offered to take this proposal forward. He had met both clubs. He was preparing costs; a replacement building to meet the needs of the village and clubs would be very expensive, whereas a refurbished building could be uneconomical. Cllrs discussed the possibility of applying for Lichfield District Council's CIL monies, as previously suggested by Cllr Leytham; Cllr Warburton would make enquiries about this.

78/22. To receive Questions and Reports from Councillors

Cllr Payne said that following the sad death of HM Queen Elizabeth, Cllrs had taken down the Platinum Jubilee signs. He suggested that a Minute's Silence in memory of the Queen should be held at the conclusion of this meeting, and this was agreed. He suggested that information on the defibrillators and a Playground update should be put on the Facebook page.

Cllr Biden said that a laurel tree by the substation in Croft Close required cutting back and asked whether anyone knew who was responsible for this.

Cllr Gilbert asked for a letter of thanks to be sent to the resident who had watered the flower tubs at The Beck/Burton Road junction, he had done an excellent job.

Cllr Delderfield said that Parish Councillors were available at the Tuesday morning Coffee Shop for residents to raise their concerns.



Cllr Turley said that a trip to Stratford had been arranged by the Coffee Shop organiser and that it had been a great success and much enjoyed by everyone. Cllr Warburton said that Lichfield District Council was conducting various surveys of residents and that there was a new focus on improving customer service. Plans for Lichfield City Centre continued to progress. The Local Councillor fund was available for groups who could benefit from a contribution.

79/22. To receive Correspondence

SPCA bulletins

Lichfield District Council, details of Community Governance Review, Local Councillor Grants

Friends of St Peter's Church, letter of thanks for Parish Council contribution to the Flower Festival

80/22. To receive a Financial Report

See appendix 1.

Resolved: Approved

81/22. To consider authorising Schedule of Accounts for payment

Staff costs £560.48; A. Robey, handyman work, £75;

Village Hall, Post Office room hire £60;

Bennetts, taxi hire £115.20; R. Harcombe, maintenance £145;

Tim Gilbert Services, bench installation, £192; Lichfield District Council, annual play inspection £79.98

Cllr Payne would authorise the payments.

Resolved: Approved

82/22. Date of Next Meeting:

Monday 10th October, 7pm

The meeting closed at 9 pm.

The meeting was followed by a Minute's Silence and reflection in memory of H M Queen Elizabeth following the sad news of her death on 8th September.



Financial Report

Bank reconciliation

		01/09/2022	Totals
		CURRENT	13,946.41
BAL B/F	14,224.90		
		DEPOSIT(playground)	7,990.39
		95 DAY NOTICE (CIL)	12,991.21
RECEIPTS	30892.28		
		earmarked for playground	
		7,990.39	
PAYMENTS	10189.17	earmarked for seniors taxi	
		476.06	
TOTAL	34,928.01		34,928.01

Receipts – VAT reclaim £399.51

Performance against budget

<u>Heading</u>	<u>Budget sum</u>	<u>To date</u>	<u>Remaining</u>
Staff costs	6927.00	3130	3797
Admin	3390	2812	579
eg room hire, taxi, solicitor, subs			
Maintenance	6595	2770	3825
eg mowing, handyman, electricity			
S137	0.00	1120	
Unplanned	0	0	
	13842	9831	4011

So far this year the PC has spent the non-budget sum of £500 on the donation for the Jubilee celebration and £425 over budget on consultant fees for the playground funding – this latter payment accounts for the low sum remaining for admin. There are still some outstanding payments due later in the year from the admin budget, including £450 for insurance and £125 for website plus various smaller payments, so it may be necessary to 'vire' sums from other budget headings (or use reserves) as well as monitor admin. expenditure. S137 includes the Jubilee donation and taxi payments (earmarked from Coffee Shop donation for this purpose). Staff and maintenance costs are in line with expectations for this point in the year.

Transfers

£572 for taxi payments moved to the current account and the CIL funds of £12991 moved to the 95 day notice interest bearing account. Councillors may wish to consider transferring sums for electricity bills from the Playground to Current account as these are now double the previous bills. This was not previously included in the maintenance budget. Other playground payments such as repairs have previously been paid out of the Playground account, but this does lessen the amount available for equipment replacement.